

THE KENTUCKY BOARD OF EXAMINERS OF PSYCHOLOGY MINUTES
May 5, 2025

A regular meeting of the Board of Examiners of Psychology was held on May 5, 2025 at 10:00 a.m. via Microsoft Teams video teleconference and in-person at 500 Mero St, Frankfort, KY 40601, the Mayo-Underwood Building, PPC Conference Room, 127CW.

MEMBERS PRESENT

Jeff Hicks, Ph.D.
Emily Skaggs, Psy.D.
Lisa Bond M.S.
Jay Prather-Citizen at Large
Harwell Smith, Ph.D. - Chair
Dennis J. Buchholz, Ph.D.
Lorilea Conyer M.A.
Jamie Hopkins, Ph.D.
Eva Markham, Ed.D.

DEPARTMENT OF PROFESSIONAL LICENSING STAFF

Jamar Carter, Executive Staff Advisor
Jenna Wells, Fiscal Support Specialist
Trish Provence, Administrative Specialist Senior
Kristen Lawson, Commissioner

OTHER

Mark Brengelman, Board Counsel
Micheal Nickles, Assistant to Board Counsel

MEMBERS ABSENT

GUEST

Eric Russ

CALL TO ORDER

Board Chair, Dr. Smith called the meeting to order at 10:10 a.m.

MINUTES

The Board reviewed the minutes from the April 7, 2024 Board Meeting. Dr. Buchholz made a motion to approve the meeting minutes as amended. Dr. Markham second the motion and the motion carried.

DPL REPORT

Commissioner Lawson notified the Board provided an update to the Board regarding the new Administrative Specialist Senior position.

The Board discussed the posted Board Consultant RFP, Dr. Markham made a motion to republish the RFP once it closes on 5/13. Ms. Conyer second the motion & the motion carried.

The Board inquired on reasons why they were not allowed to amend & backdate the current legal services contract to pay Mr. Brengelman who started performing duties for the Board on a "Good Faith". Per the Board Chair, "Commissioner Lawson did talk to someone at Finance and that the unnamed person told her they weren't going to pay Mr. Brengelman for his work during the last three months of 2024 nor did they offer the Commissioner any explanation as to why they were denying payment". Various members of the Board had remarks to the Commissioner with regard to our need for her to find out more of the specifics, including the statutory authority Finance used, for denying payment of Brengelman under the contract we signed with him in October 2025, and that the Commissioner said she would enquire further from Finance.

Dr. Buchholz pleaded for another investigator and provided additional information regarding the need to extend the allotment for Dr. Lanier's investigative services contract. Ms. Bond chimed in and reiterated what was required to increase the allotment for Dr. Lanier.

FINANCIAL REPORT

The Board reviewed the financial report from April 2025 with no additional questions at this time.

LICENSURE STATUS REPORT

The Board reviewed the licensure status report as of May 2, 2025.

ATTORNEY UPDATE

Board Counsel provided the Board with an update of his current duties being handled, the NOAH filings backlog of complaints & non-payment for 2025 invoice submissions. Commissioner Lawson chimed in and notified that the invoices submitted for 2025 have been forwarded on for approval and payment and the current contract was signed in December 2024 and was not approved until February 1, 2025.

Mr. Prather inquired on the ORR mention by current Counsel to obtain payment submissions from previous Board Counsel. Counsel confirmed, he would be filing the ORR soon.

Current Counsel, Mr. Brengelman made the Board aware that cabinet would not pay the fees submitted for Michael Nickels, after further discussion, Dr. Hicks, made a motion to pay the entire invoice including Mr. Nickles portion, Dr. Hopkins second the motion & it carried.

COMPLAINTS/OTHER LEGAL MATTER

The Complaints Committee presented the following recommendations to the Board:

- 2024PSY00015
 - Dismissed
- 2021PSY00040
 - Private Admonishment

Dr. Buchholz made a motion to accept the recommendations presented by the Complaints Committee, Dr. Skaggs second the motion & the motion carried.

Dr. Buchholz made a motion to accept the Investigative Services contact with Sally Brenzel, Ms. Bond second the motion & it carried.

OLD BUSINESS

Board Consultant RFP discussed during DPL Report.

Investigators RFP discussed & voted on during complaints

No update on the Fitness for Duty

Board clarification on Investigative Services Contracts and allotment increase discussed during DPL Report.

NEW BUSINESS

Dr. Hicks notified the Board, he was interested in the becoming a member of the 2025 ASPPB Board of Directors and asked the Board for their affirmation. A motion was made by Dr. Buchholz to present Dr. Hick's name to ASPPB as a nominee for the Board of Directors Member-at-Large position, Ms. Conyer second the motion & the motion carried.

Dr. Markham chimed in and voiced her support for Board Member Dr. Jamie Hopkins for the 2025 ASPPB Board of Directors position. Both Dr. Hicks & Dr. Hopkins provided input on why each member should be nominated and provided more information on the seat term, and how one becomes a member. After further discussion, Dr. Skaggs made a motion to amend the current motion to nominate Dr. Hicks, Dr. Markham second the motion & the motion carried. After receiving confirmation from Leslie Carroll, Mr. Prather made a motion nominate Dr. Hicks & Dr. Hopkins to the ASPPB Board of Directors Member-at-Large position. Dr. Markham second the motion & the motion carried.

Board Counsel provided an update to the Board on the ASPPB Meeting that took place on April 24, 2025 – April 25, 2025 in Montreal Quebec.

The Board reviewed the PSYPACT 1st Quarter Newsletter

The Board reviewed the PSYPACT Compliance letter

The Board reviewed the 2025 – 2026 CLEAR Membership dues. Dr. Markham made a motion for the Board to pay the invoice, Lisa Bond second the motion & the motion carried. Dr. Buchholz made a motion for the Board to accept CEU's completed via CLEAR. Dr. Markham second the motion & the motion carried.

The Board reviewed 5 email correspondences from licensees and provided the following responses:

- Doctoral Internship
 - The Board cannot provide legal advice and the applicant would need to contact outside counsel
- Excess Practicum Hours
 - The additional hours cannot count towards Post-Doc
- Supervision Clarification
 - The applicant would need to request to go inactive and complete all supervision requirements.
- Controlled Drug Substance Licensee
 - Kentucky does not have a prescribing privilege for Licensed Psychologist
- Payment of Supervision
 - 201 KAR 26:250, § 4 prohibits a supervisee from paying for the clinical supervision mandated by law. It states: "Section 4. A licensed psychological associate, temporarily licensed psychological associate, or temporarily licensed psychologist shall not pay, hire, or employ a supervisor to provide clinical supervision in accordance with 201 KAR 26:171."

MONTHLY REPORTS

Dr. Hicks request a copy of the exam for review

Supervision Report:

Dr. Smith notified the board that all supervision has been reviewed and the Excel sheet is up to date.

Continuing Education Report:

Dr. Buchholz notified the board that 9 Continuing Education applications were reviewed, approved and the Excel sheet has been updated.

Credentials Review Committee:

The Committee provided the following recommendations to the Board:

21 applications reviewed:

- 13 Approved Renewals, Initial Applications, Post – Doc/HSP Hours & Nonresident Hours
- 8 Deferred

Examination Report

Ms. Bond notified the board that (10) ten applications were reviewed & approved. Excel sheet is up to date.

Disciplined Psychologist Report:

No Report

Newsletter Report:

No Report

Regulations Committee Report:

No Report

PER DIEM & HONORARIA:

- Dennis Buchholz
 - April 28, 2025 - Complaints Meeting
 - April 30, 2025 - Complaints Meeting
 - May 3, 2025 - CEU Review
- Jeffrey Hicks
 - April 21, 2025 - ASPPB Meeting
 - April 24, 2025 - ASPPB Meeting
 - April 25, 2025 - ASPPB Meeting
 - April 26, 2025 - ASPPB Meeting
 - April 27, 2025 - ASPPB Meeting
- Emily Skaggs
 - April 14, 2025 - Finance & Credentials Committee Meeting
 - May 1, 2025 - Credentials
 - May 2, 2025 - Credentials Meeting
- Jay Prather
 - March 10, 2025 - Finance Committee Meeting
 - March 24, 2025 - Finance Committee Meeting
 - April 14, 2025 - Finance Committee Meeting
- Jamie Hopkins
 - May 4, 2025 - Supervision Review
- Eva Markham
 - April 14, 2025 - Finance Committee Meeting
 - April 24, 2025 - ASPPB Meeting
 - April 25, 2025 - ASPPB Meeting
 - April 26, 2025 - ASPPB Meeting
 - April 28, 2025 - Complaints Meeting
 - April 30, 2025 - Complaints Meeting
- Lisa Bond
 - April 25, 2025 - RFP Investigator
 - April 28, 2025 - RFP Investigator Scoring
 - April 29, 2025 - CLEAR Training
 - May 1, 2025 - CLEAR Training
 - April 30, 2025 - Complaints Meeting
- Lorilea Conyer
 - May 2, 2025 - Credentials
 - May 4, 2025 - Credentials

Dr. Hopkins made a motion to approve all per diem, Dr. Markham second the motion & the motion carried.

NEXT MEETING:

Monday, June 2, 2025 at 10:00 a.m.

PUBLIC COMMENT:

Eric Russ inquired on the application & exam timeline.

ADJOURNMENT:

Mr. Prather made a motion to adjourn at 12:35 p.m., Dr. Markham second the motion, and it carried.